

Required Documents For Foreign Company

- Signature authorization certificate copy attested by Kuwait embassy. In case of delegation of authorization or Power of Attorney registered by a Notary Public, attestation by the concerned foreign authorities noting that the signature of these authorities shall be serially attested by the concerned Kuwaiti Consulate, if they are issued abroad. The Kuwaiti Consulate attestation shall be notarized from Kuwait Ministry of Foreign Affairs.
- Brief Company Profile, Catalogue and Certificate
- Copy of latest Tax Certificate
- Official Registration request including (company name, address, phone, fax & email). The name and job title of the authority signatory in Arabic and English, with acknowledgement that the data is correct, and company is wishing to apply for tender
- Bank information (attached), fill and send it with the information on letter Head with Authorized Signatory
- Past three years Financial Audit Reports
- Certificate of Incorporation; Chamber of Commerce Registration Certificate; Trade License; Article of Incorporation attested by Kuwait embassy
- Any other requirement as per category classification requested by the Company
- If above certificate are not in English, they should be translated to English and attested by Kuwait embassy

Important Note:

- All Documents above must be valid at the time of submission.
- For Contractor category, a copy of recent similar Contracts (at least 3) to be provided.
- Evidence of Sole Agent should be attached (If Any).